

**MINUTES OF MEETING
SOUTH-DADE VENTURE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the South-Dade Venture Community Development District was held on Thursday, September 11, 2008 at 3:00 p.m., at the Watersone Clubhouse, Phase II, 1355 Waterstone Way, Homestead, Florida.

Present and constituting a quorum were:

Alex Diaz de Villegas	Chairman
Kimberly Felipe-Ochoa	Vice Chairman
Curtis Cooper	Assistant Secretary
Monica Elliott	Assistant Secretary

Also present was:

Michael Pawelczyk	District Attorney
Paul Winkeljohn	District Manager
Dennis Baldis	Governmental Management Services

FIRST ORDER OF BUSINESS

Roll Call

Mr. Diaz called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Update of Road Widening/Gate Project

Mr. Diaz: The second item on our agenda is Update of Road Widening/Gate Project, Mr. Winkeljohn?

Mr. Winkeljohn: Thank you sir. Just a couple of updates and hopefully you'll take some time during the day to drive by and see what it looks like. They are putting in the drainage structures and that will keep them busy for a week or so. In about two weeks they'll be doing a demolition of the faux guard shack area and start on that curb. In about three weeks they'll move the light posts, so those are physical things you'll be able to notice. So far they're moving pretty much on schedule. We have a couple of potential delay items, one of which is in the design of the gates, we need to know where the electric

is going, so this project doesn't finish before we put in the conduit and know where the electrical lines are going to run. In most cases it won't be a big deal and I met today to try and make sure that was not a big deal. It looks like the electric will run from this side of the community towards the new gate as opposed to the Campbell Drive side towards the new gate. The reason why is, if it were to run from Campbell Drive back, that's through the entire project so we're working on that and the city of Homestead is being extremely cooperative and we're very pleased with that. So we should know real soon, and we're trying to think of a few ways to improve because we have lighting at the entry features and that lighting was put in the by the builder, there's a meter at that point and we may either use that existing service or bring in a second service just to have back up.

Ms. Felipe-Ochoa: What do you mean by that?

Mr. Winkeljohn: Well, with only one wire in the ground, something could happen to it and you would lose the entry feature lights as well as your gate, but if you have two services, should a wire burn out in the ground, which sometimes does happen especially in a flood situation, you would potentially have the second one to fall back on. So we worked on that quite a bit yesterday in a meeting with everyone.

Ms. Felipe-Ochoa: Is that very expensive?

Mr. Winkeljohn: No.

Ms. Felipe-Ochoa: Ok.

Mr. Winkeljohn: It's just some forward thinking and Comcast has been participating on how they want to bring their wire to us and there is a last minute decision on whether it will be fiber optics. We have to know these final construction decisions on the project because of the quality of the finish we're looking for on the widening. So those are the kind of things we're pulling together, those last minute types of issues and the best you can do. The landscape people, we had a little bit of a punt last week on our landscape architect again. You may remember we had a snag with the city where they wanted a full landscape architectural design for the widening portion of the project and we explained to them that we didn't want to decide on our landscaping plan two months ago because we're still in design now with the gate and we're almost finished, but the landscape

architect that originally was on the project refused to work. The second one that I found, it wasn't in your best interest to keep them because of costs, it was looking like it was going to be too expensive. Then we had an offer from your existing landscape contract, ValleyCrest to provide that service at a substantial discount because they would anticipate getting the installation part as well. You may have heard me say this before, but I really like your existing maintenance contractor to be who is responsible for all new installation because of the obvious connection, because if they mess something up on the install they're going to fix it because they have to maintain it as well, so you get a lot of bang for your buck in that combination. ValleyCrest has agreed to finish up the plans and I've expedited the process through emails and through federal express in the last week, so they'll be done by the end of next week which is their target date, which is about the right time. I was hoping to finish all the design work last week, but we're about 2 weeks off of that, so I'm thinking by the end of next week I should have in place all of the design with the specifications. Yesterday I met with the electrical engineer and we finished the electrical plans. He can't design anything until he knows what's being plugged into his electrical plans, so I'm pleased with where we are. So I think we have a strong enough relationship with Miami-Dade County Traffic and Public Works through Alex's hard work particularly, and Juan's close coordination with the city of Homestead on this project to submit for permit on what they call a dry run. It's where the owner says, these are my plans, I don't want any huge surprises when I bid this out, and then you change something on me after the fact, so tell me what you like and what you don't like, and as a courtesy to a government entity they will do that, so we're going to do that and we've gotten a nod today they would accept an email CAD drawing and give us back comments and that's a good healthy way to do it, it saves you some money. Alex and I have talked about this, we need to start figuring out our distribution concept for the stickers and I don't think that's an appropriate discussion as a board necessarily, but I thought, and Alex I think had the suggestion of pulling a couple of the HOA leaders in a room and brainstorm it together, because our database is based on property owners and that may not be a direct connection to actually who that is because there are trust accounts and so

forth. So the biggest thing you want with a decal type gate entry distribution is that, you want to physically be the one to stick it on the window of the car, you want to have positive control of who you are dealing with, that's their car and they are the owner of that car.

Mr. Diaz: Well the thought I had was to have the two master associations who are responsible for their own areas and we could have draws and organize it like we did the distribution for membership cards and do it on a Saturday and like Paul said, actually have somebody verify the car, verify that's the owner and actually physically stick it on the windshield of the car, with the exception of the Lexus, right?

Mr. Winkeljohn: You know there are some Lexus, not all of them, that have too much lead in their windshield, high end cars, they would get like a Sunpass type of thing and the problem is if you do it too far ahead of your gates, you double your work because a lot of people do change cars, so there's some question about how soon to start, but I want to have the thinking done first and then we'll know what we should do. There's also the potential that we could use our gate reader and have basically one code for every resident and that code would be picked up by other systems.

Mr. Diaz: Like one community that already has the system in place.

Mr. Winkeljohn: Yes.

Ms. Felipe-Ochoa: Now I have a question about those two lights that are in front of the school that are being removed right there, where are those lights supposed to go?

Mr. Winkeljohn: They will just be sitting in the middle where the sidewalk will be, so they will actually move about 12 feet, they don't move that far, so that's pretty much everything on the project. Alex, did you want to talk about the issue with the management of this project, the project manager that we don't have?

Mr. Diaz: Yes whenever really resolved that and I brought that up to Paul yesterday, remember we had agreed to use GMS, and Paul in particular as the project manager just to find a general contractor, and I think we got a price, right?

Mr. Winkeljohn: It was \$25,000, \$10,000 for the last year and \$15,000 for the forward year, no matter when the project finishes.

Mr. Diaz: So what do you need because we already approved it?

Mr. Winkeljohn: Just a motion authorizing an amendment to our agreement with those terms and we'll put the language on a piece of paper and bring it back for signature.

On MOTION by Ms. Felipe-Ochoa seconded by Ms. Elliott with all in favor, authorizing an amendment to the GMS agreement as project manager on behalf of the South-Dade Venture CDD relating to the guardhouse construction project was approved.

Mr. Winkeljohn: It's a one page list of the things that we're doing, the extra meetings, the on-site meetings and the basic coordination because what would happen is you would have to hire somebody from your engineering office probably or from the architect or a third party and that would probably be 5% of the project.

Mr. Diaz: And these things that you're doing are out of the scope of your regular managerial duties?

Mr. Winkeljohn: Right, when GMS comes in to bid a District, we're expecting typically one meeting a month, and with Dennis as your field manager, that's your field man, but I come down every week and I'm able to juggle it, but my company has to be able to balance the books a little bit.

Mr. Pawelczyk: That money comes out of the construction fund, it doesn't come out of general operating?

Mr. Winkeljohn: Yes it's a project fund, correct. So do we have any other questions?

THIRD ORDER OF BUSINESS

Staff Reports

Mr. Diaz: The next item on the agenda is Staff Reports, Mr. Pawelczyk?

A. Attorney

Mr. Pawelczyk: Since we just met fairly recently, I don't really have anything further to report except to report on Comcast and other than the fact that they're still reviewing documents and at the same time they're working with our construction team, if

you will, with respect to laying the fiber/cable. That's really all I have to report on specifically.

Ms. Felipe-Ochoa: Well, where are we at with the turnover of Waterstone II with the developers because I believe we made a deadline a couple of months ago and I'm sure that deadline has passed?

Mr. Pawelczyk: I don't really know because Luis Hernandez in Paul's office was working on that. I have not been in contact with anyone on that matter at all.

Mr. Winkeljohn: There was a response to our deadline, it was a letter drafted and I was in a meeting where they were about to sign it and the vice president of Lennar said they were going to hold on that because there was another issue and the last word we got from them is that there's a sag with the other clubhouse and they're not sure how that is going to be resolved and Lennar wants to settle with everyone and be out of the issue. The problem is, our deadline was to the Venture and right now the Venture, if it exists anymore, really doesn't have much clout behind it as the Venture being the entity that developed this property. You can go to each individual property, but the LLC that actually owns the responsibility of this development is almost gone.

Ms. Felipe-Ochoa: Well why was Lennar part of that turnover if it's almost gone?

Mr. Winkeljohn: Right.

Mr. Pawelczyk: Lennar is a Joint Venture.

Mr. Winkeljohn: They are one of the leads of the Joint Venture obviously and at the time of the demand, or the deadline that we put to them, they were in a position where they had staff, and they had some staff left on this project, and they were being cooperative to a degree and the punch list was being coordinated. About two weeks or three weeks after that time, all the warm bodies that we were dealing with were no longer there, so it got passed on to a more senior person who was dealing with the Waterstone Grand turnover and that person actually lumped them altogether and so that's the status. I don't really know where the pendulum is swinging right at this time or how much momentum we have on this anymore. We have been considering a legal counsel on this process and those attorneys have everything.

Ms. Felipe-Ochoa: How much money in total with all the punch lists to figure out if an attorney is warranted?

Mr. Winkeljohn: I guess it's a question of what you think you're going to be successful with.

Ms. Felipe-Ochoa: Ok how much have we asked them for?

Mr. Winkeljohn: We actually haven't asked them for a dollar amount, we've asked them for a remedy.

Ms. Felipe-Ochoa: I see.

Mr. Winkeljohn: For instance, let's use the example of a berm, there's an area where the original plans perhaps and conventional wisdom would say, there should be a landscape berm here, it should be 900 feet long and it looks like it's missing. The Joint Venture is in a position to say, so what, we have our permits, there's no requirement to build every piece of every detail.

Ms. Felipe-Ochoa: Right, but my question is, those bonds were given based on that money.

Mr. Winkeljohn: What happens is, if I think the finances work out where I'm going to borrow say \$5 million dollars in bonds and I want to spend that amount of money through the bond process on my community, it's a project that could be five times that amount of money, so they write the engineers report over the whole project and the actual amount of money is always far less than the actual scope of the project. So if they don't build you a part of it here, they can move the logic to somewhere else.

Mr. Diaz: How do we know we got what we paid for? Where are the invoices that say Downwrite spent this amount of money?

Mr. Pawelczyk: Those are the requisitions which I have indicated that GMS has, and I think you might have requested them before, GMS has all the requisitions or they should, somebody should have the requisitions.

Mr. Winkeljohn: So the cost benefit analysis of this topic and I'm just trying to move you past the point of we didn't get something we paid for because it doesn't really matter whether we prove that or not, all they have to do is just point to something else, so

it's a \$5 million check but somebody wrote a \$10 million dollar check, so if you're saying that you didn't get your \$5 million dollars worth, they'll just go past that and say, but my \$10 million dollar check covered it, didn't it, and in the end you'll never win that argument. So I think what we all suggested and what we all talked about was, when we were getting progress from them, they would fix something, and when you have that field effort that's the best path because you're not incurring attorney fees or auditing fees, and you're not burning somebody else's money and not getting anything for it. So we're at that point, and I think it was in June you had your deadline, then it just went flat. There's not a body who is really worried about the Venture anymore, so I'm open to direction.

Mr. Pawelczyk: Well, if I could just say one thing here, there was a time when putting this together where someone told me that the value of the punch list is less than \$50,000 and I'm just telling you what I was told. I can guarantee any lawyer you hire at \$250 per hour minimum, in all likelihood, can easily run up \$40,000 in year. Your audit is going to cost at least \$10,000 and those are things that you do need to consider. Another thing to consider is if you're going after the Joint Venture or the entities behind the Joint Venture, how viable in today's market are those entities to even have the ability to respond to a lawsuit, I don't know. I do know that Lennar is viable because we deal with them on a regular basis and I know that's why they're trying to resolve their issues with Waterstone II, but I really don't have any idea about the other developers as to their viability.

Mr. Winkeljohn: That's where we are today, that topic has frozen with the little bit of consideration we were starting to get.

Ms. Felipe-Ochoa: What does that have to do with the other?

Mr. Pawelczyk: It has absolutely nothing to do with the CDD, other than the fact that Lennar is responsible for those.

Ms. Felipe-Ochoa: Ok so that is the response?

Mr. Pawelczyk: I'll be happy to call over there, but like I said, I haven't been working on it because Luis said that he would handle it and call me when he gets something.

Mr. Winkeljohn: That is what he said and I asked Luis where we are.

Mr. Pawelczyk: He's been trying because he tells me that he's talked to several people of there.

Ms. Felipe-Ochoa: Alright.

Mr. Diaz: Lennar has agreements with the master association through Waterstone II, they've negated on those agreements, both by email and verbal, we've jumped over every hoop that they've wanted and the check has never been received and now they've said we've signed off on the punch list and how much further can we take this, this has been going on for over a year now.

Ms. Felipe-Ochoa: Well what I think is if we can get that documentation and then move forward with an audit and then at that point really see if it's worth it. So if we get that paperwork and we're able to do an audit, at that point we can really make a decision if legal is really necessary.

Mr. Winkeljohn: Well if you think you're going to be successful on some percentage of those topics, we're over \$50,000, it's a question of how successful we are. So what you'll get with the requisitions, is you're going to get a requisition for say, \$1.5 million dollars, in that requisition will be a spreadsheet that will say 300 linear feet of berm, 4,000 trees, 45 square acres of lake, whatever was on your engineers list, it won't tell you where they were, it doesn't have to, the value is just quantified and the engineer says that's in the District, these were performed within the District, I sign it and the trustee cuts a check, so no matter what you'd never be able to pin it down. That was what I was saying earlier, that no matter what, the envelope of construction was so much bigger than what you actually are being charged through your debt, that even if it's wrong they can just point to a different scope.

Mr. Pawelczyk: I think the description of the project as set forth in the engineers report could have been better described, and the more particular the description that promises the developer will build these things.

Ms. Felipe-Ochoa: Well I think the key is to request all of that documentation from the trustee and at that point do an audit and just see if it's worth taking legal action. I

know we're going to have to spend at least between \$8,000 and \$10,000 for the audit, but at that point that would be up to us to see if it's really worth it. Then at that point, maybe in the audit they might find more things that we can put on the punch list that are missing.

Mr. Winkeljohn: I would look at it from that perspective, but I'm going to suppose that it really won't matter. The auditors may find \$3 million dollars on this side and \$6 million dollars on this side, but when you wash all the numbers together, they're always going to be ahead, so we could do that, we can spend \$10,000 and I'll look at it to make sure that I'm not totally off. Luis is talking with Lennar and he got stuck at that one point where they said they're not going to talk to us any further and basically this is where the chess game has ended, until the clubhouse people sign off on that.

Ms. Felipe-Ochoa: Wasn't it explained to them at that time that Waterstone I has nothing to do with Waterstone II?

Mr. Winkeljohn: Nobody understands that more than they do and it's not a fair negotiation as that's presented and it's not logical, but it is what it is and that's where Luis was as of the middle of last week. So I can do those things and try to nail down the records, but I'm pretty confident in my estimate of how that will play out, but I will price what an audit of those records might cost and I would be happy to do that.

Ms. Felipe-Ochoa: Their responsibility is that, the plans say one thing, yes they got their permits, and the permits say this, and at that point, if it does become a number that we can seek legal action then we can hold the city of Homestead accountable as well because they signed off on the permits, can't we?

Mr. Winkeljohn: Well, we went to the person who signed off on plans that this was built according to code and that's one of the problems that you get, the city is administering the code, not what you thought you were getting for your money or what you were told. They're saying that this meets code, it's enough trees to meet code, the berms are designed correctly to meet the code, not that it matches the plan perfectly and in a project this big I can imagine a little bit of discretion in the field and at the field level. So I have a list of things I will work on for the board for the next meeting

B. Engineer

There not being any, the next item followed.

C. Field Manager – Management Report

Mr. Winkeljohn: Dennis?

Mr. Baldis: We've got one quote to install brick pavers for the bench pads that we spoke about at the last meeting. I contacted three other paving companies and I'm waiting to get their quotes but I haven't received them yet. The first quote that came in for pavers was for \$20,848 so at the next meeting I will have those other quotes.

Ms. Felipe-Ochoa: Before you go on, the benches, have you ordered them yet?

Mr. Dennis: The benches, I have not ordered them, I've talked to them about the design, they are also sending me samples of the actual material, so I'll have them to bring to the next meeting.

Ms. Felipe-Ochoa: Also, when you do order those benches if we can coordinate that for the same week the pavers are completed so the benches are delivered.

Mr. Dennis: I'll do my best on that because the benches are coming from Wisconsin.

Ms. Felipe-Ochoa: Right, well we want to make sure that the pavers are done before the benches get here.

Ms. Elliott: How many more quotes are you waiting on for the pavers?

Mr. Baldis: Well I called three other companies, but I'll have those in the next couple of days.

Ms. Elliott: Ok.

Mr. Winkeljohn: Anything else Dennis?

Mr. Baldis: Yes, when school started there was a lot of people pulling off the roadway and tearing up the grass and so I went ahead and called Dade Public Schools to see if the bus stops could be moved. To me the maintenance solution would be to move the bus stops to the two clubhouses where there is asphalt, there's parking there and the bus can pull in and it's not on the road. So in order for them to consider that they said they would want some type of approval letter from the residents saying they are all on board with that move. Their concerns were that the residents would say, well my child

has to walk 3 blocks now instead of 2 blocks, so they want to head off all items by getting approval from the residents before they would move them.

Ms. Elliott: I think it's an excellent idea and some of the parents I talked to also would agree with that.

Mr. Diaz: Well it's been a concern for the boulevard for awhile, so let's try it out and see how it works as an experiment.

Ms. Elliott: Well, we definitely need to find a solution to the backing up of traffic.

Mr. Winkeljohn: So would you like to try and get the bus stops at the clubhouses or not?

Mr. Diaz: That only solves this area down here.

Mr. Cooper: Well I'd like to make a motion we go ahead and see if we can get the clubhouses for the three bus stops and then find that out for the next meeting.

Mr. Diaz: Well I don't think we should make a decision for the clubhouses themselves, it is private property.

Mr. Winkeljohn: It's really not a CDD topic, there's a very loose tangent as to why we are even on this topic and it has to do with people destroying your property, so in an effort to protect the property of the CDD you're looking at alternative ways to manage the bus system for the county.

Ms. Elliott: Could we get quotes on making little paver spots just so we have an idea of how much it would cost?

Mr. Winkeljohn: Yes, well we're doing that, Dennis is getting a quote.

Mr. Baldis: That's not a problem to do that, but Dade County wants an ok from the residents to move the bus stops so there would have to be some type of master meeting, saying this is what we're considering.

Mr. Diaz: Well, why don't we just tell them, don't park on the grass, park on the street?

Mr. Winkeljohn: We've had this conversation before, when a parent is dropping their children off and unless you give them a ticket every day, they're going to park where it's convenient and what feels safe to them to drop off their kids.

Ms. Felipe-Ochoa: Well I say we change the times of the police officer and ticket them until they get the message that is my suggestion.

Mr. Diaz: From my observations, it's not the parents parking on the grass, it's the actual buses themselves driving on the grass, the marks are double tire marks, which would mean it's either a moving truck, the ValleyCrest truck or a school bus.

Mr. Winkeljohn: Yes, most likely.

Mr. Cooper: I make a motion to go ahead and authorize this clubhouse as a bus stop.

Mr. Winkeljohn: Well, I think Dennis has done the CDD responsibility, it's now really passing it to the HOA's and master association to deal with the residents, it's really not a CDD issue, so I don't see any action item here and I really think this move is on someone else's plate to make a decision about this building and getting by in the community. We can certainly participate, but there's no action for the CDD to take here.

Mr. Diaz: Moving on then.

Mr. Winkeljohn: Ok Dennis what else do you have?

Mr. Baldis: I have an AEW from ValleyCrest and it's to install 6 oak trees on Speedway Blvd. up by Publix because the oak trees don't continue out to the end of the District's property, so it's to install 6 oak trees there to complete that line of oak trees for \$2,310.00 and that's for 6 trees at \$385 per tree.

Mr. Diaz: That's to remove also, right?

Mr. Baldis: Right and those other ones from the last meeting were replacements, these are new ones.

On MOTION by Mr. Cooper seconded by Ms. Elliott with all in favor, accepting the AEW from ValleyCrest to install 6 new oak trees on Speedway Blvd. in the amount of \$2,310.00 was approved.

Mr. Winkeljohn: Dennis anything else?

Mr. Baldis: Yes, the new planters, I believe that job is about done except the material to put in the drainage system, the planters at 137th Avenue and Waterstone Way.

I went out to look at it and my thought was that area is also going to have annuals and what was irrigated in there was just a regular irrigation system with spray, so I asked them to give us a quote to put in a Maxi Jet System which may just water the annuals, you've got overspray on the entrance feature for overspray outside the planter box and to do both of those entrance features would be \$547.25 to change the irrigation. This is for when the new annuals go in to change the irrigation system to give it less water, so they're not filling the bed up with too much water.

On MOTION by Ms. Elliott seconded by Ms. Felipe-Ochoa with all in favor, accepting the AEW from ValleyCrest to change the irrigation system for the planters at 137th Avenue and Waterstone Way in the amount of \$547.50 was approved.

Mr. Winkeljohn: Anything else?

Mr. Baldis: On the AEW's from the last meeting, you asked them to break their prices down on some of them, and they agreed to all of those that they were asked to do, including the planter one. There was one that addressed the installation of 7,000 feet of drip hose to water the hedge along Waterstone Way, they could not adjust their price on that due to the cost of the material. That will still stay at \$5,975.00.

Ms. Elliott: We had already agreed to that type of irrigation we were just trying to get the breakdown of the work order, so I'd like to make a motion to install that.

On MOTION by Ms. Elliott seconded by Mr. Diaz with all in favor, accepting the AEW from ValleyCrest to install 7,000 feet of drip hose to water the hedge along Waterstone Way in the amount of \$5,975.00 was approved.

Mr. Baldis: That's all I have.

Mr. Winkeljohn: Thank you.

D. Manager

Mr. Winkeljohn: Under the manager's report I have received payroll forms back from one of the board members and I have extra copies here. I can't pay you until you actually fill out the forms, and that's all I have for today.

Mr. Diaz: That's all you have? Isn't there a letter of something from Carlos?

Mr. Winkeljohn: Actually, he never turned it in. I have an email notification that your fifth board member is interested in resigning, but I can't make it official or we can't act and accept it until I have it in writing that it's signed by him, but in the back of your minds you ought to be thinking about what you might do with the vacant seat.

Mr. Diaz: I thought you already did get a copy?

Mr. Winkeljohn: I haven't seen it.

Ms. Felipe-Ochoa: Did you email him back?

Mr. Winkeljohn: I emailed him back and I said you can fax it to either the clubhouse and I'll come pick it up.

Mr. Pawelczyk: Fax it, PDF it or send it.

Mr. Winkeljohn: Yes and his cell phone and email have not been working. I sent a response to him right away when I got his email and told him I needed it in writing and explained everything that Mike just said, and I did not get a reply and I've resent that request in the interim and that email bounced back, so whatever account he's been using isn't working, so that's all I have on that matter. Anything else?

Mr. Diaz: Just one quick comment. We are working on the magazine and hopefully we'll have that done shortly, we're supposed to have that by tomorrow, but I don't think that's going to happen until next week. So if you guys have any last minute entries, we

had one half page entry that we were going to announce the Halloween event for this clubhouse, but that got cancelled because of future budgetary reasons, so we're just looking for ideas for future articles.

FOURTH ORDER OF BUSINESS

Supervisors Request and Audience Comments

Mr. Winkeljohn: Do we have any Supervisors Requests or Audience Comments today?

FIFTH ORDER OF BUSINESS

Adjournment

Mr. Winkeljohn: Then, if there are no further items to discuss we just need a motion to adjourn.

On MOTION by Mr. Cooper seconded by Mr. Diaz with all in favor, the Meeting was adjourned.

Secretary / Assistant Secretary

Chairman / Vice Chairman

NOTES:

Please note that effective immediately the board moved the meeting time to 3pm

Agenda Items:

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